



Code of Conduct

Your commitment to the College - Learner Code of Conduct. We expect you to:

- Have a 100% attendance and arrive to all lessons on time. You will be marked as late on the register if you are not at the start of the session.
- Hand in all homework and coursework by the deadline set.
- Engage in all classes and tutor sessions without fail.
- Ensure you have your College ID with you at all times and visible while on the College campus and present this to staff when requested.
- Make sure that if you cannot attend College someone informs us.
- Make the most of all opportunities to make decisions about your future.
- Use the VESPA framework to support your achievements.
- Understand that the College is a smoke free zone and that smoking or vaping is not permitted anywhere on the College campus. There is a designated offsite smoking area for smokers to use.
- Respect and observe our rules and regulations.
- Respect the rights and privacy of others.
- Respect and promote British Values: (1) democracy – everyone’s opinion counts, (2) abiding by the rules of law, (3) respecting and tolerating people of all backgrounds and cultures, ages, genders, sexualities, religions and beliefs, (4) respecting all individuals’ freedom of speech.
- Show respect to all members of the Brock community.
- Ensure you are helping to make and keep Brock a safe community.
- Discuss any concerns you have over other people’s behaviour with a teacher or the Pastoral and Welfare Manager.
- Behave in an orderly manner in your academic and recreational activities on and off campus when representing the College.
- Abide by the Learning Resource Centre Regulations.
- Abide by the Brockenhurst College IT and Telecommunication Systems, Regulations, Policies and Procedures Handbook.
- Be a proud ambassador for the College and represent Brock in a manner that promotes our reputation.
- Keep us up to date with all of your contact details.

What we do not accept at Brock. We will not accept:

- Disrespect to staff, students or visitors.
- Bullying or harassment of staff, other students or visitors.
- Use of mobile phones or music players during lessons, except when given permission to do so.
- Eating and drinking (except water) during classes.
- Dishonesty of any kind.
- Reckless driving at any time on or off campus.
- Unacceptable behaviour on trains and buses.
- Disrespectful behaviour to other travellers on buses and trains.
- Smoking or vaping on campus.
- Possession or use of illegal drugs or drug related paraphernalia.
- Possession or use of alcohol.
- Activities deemed as bringing the College into disrepute
- Being under the influence of alcohol, illegal drugs or any other substance which affect a person’s ability to act in a coherent and appropriate manner.
- Offensive clothing.
- Misuse of College IT Systems.
- Recreational games being played on the front lawn – use the back field there is plenty of space.
- Gambling.
- Any actions that break health and safety rules.
- The carrying of weapons or any item that may endanger the safety of others.
- Plagiarism (copying other people’s work).
- Damage to College property – including graffiti.
- Littering, on site or in the village of Brockenhurst.

Students who contravene this code of conduct will be subject to disciplinary action as detailed in the College behaviour and learner disciplinary procedure.

Our commitment to you - in addition to the College's Terms and Conditions. We will:

- Value everyone equally without exception.
- Provide career information, advice and guidance.
- Listen.
- Support you in your learning and help with your individual needs.
- Keep working to make College life ever fairer and better.
- Create a culture where your best is the norm.
- Provide resources to help you succeed.
- Challenge you and give you support to achieve your aspirations.
- Provide good teaching to enable you to learn and develop.
- Inspire, motivate and keep you informed.
- Set SMART targets to help you achieve.
- Provide you with a safe and secure campus.
- Give you regular and constructive feedback to help you to develop, progress and reach your potential.
- Give you opportunities to improve your health and wellbeing.
- Provide opportunities for you to evaluate life at College through the various learner voice opportunities.
- Deal promptly and fairly with any complaints you may have.
- Help you plan your future.
- Support you to develop moral, cultural and self-awareness.
- Give guidance to help you decide on the best programme for you now and in the future.
- Help you to develop employability skills.

Signed (Learner): _____ **Date:** _____

Name (print): _____ **Student ID number:** _____